Agenda Item Form

Agenda Date: May 11, Districts Affected: All Dept. Head/Contact Information: Byron Johnson, 541-4308 Type of Agenda Item: ☐Resolution ☐Tax Installment Agreements ☐ Staffing Table Changes ☐Board Appointments ☐Tax Refunds Donations RFP/ BID/ Best Value Procurement ☐Budget Transfer ☐Item Placed by Citizen Application for Facility Use ☐Bldg. Permits/Inspection Introduction of Ordinance Interlocal Agreements ☐Contract/Lease Agreement Grant Application Other **Funding Source:** General Fund ☐Grant (duration of funds: Months) Legal: Legal Review Required Attorney Assigned (please scroll down): None ☐ Approved □ Denied Timeline Priority: ☐High ⊠Medium Low # of days:___ Why is this item necessary: Radiators & Parts necessary to keep the City's fleet running. Explain Costs, including ongoing maintenance and operating expenditures, or Cost Savings: Ongoing yearly expense to make purchases as radiators and parts are needed. Statutory or Citizen Concerns: N/A

Departmental Concerns:

Radiators and related products need to be available for fast repair of vehicles.



DATE:

May 3, 2004

TO:

Municipal Clerk

FROM:

Bylonde Director of Purchasing x 4313

THRU:

Aurora Wells

Interim Bid Clerk ext. 4038

Please place the following item on the **CONSENT** agenda for the Council Meeting of MAY 11, 2004.

Item should read as follows:

Bid No. 2004-136 Award to:	Repair Service-Auto Radiator & Tanks Willies Welding and Radiator Service
	El Paso, Texas
Item (s):	Part 1, Group 1 (all), Group II (all), Group III (all)
	Group IV (all), Group V (all), & Group VI (all),
	Part II, Item #1 & 1A
Amount:	\$40,000.00 (estimated annually)
Department:	Fleet Services
Funds available:	<u>37370510-503121-503125-45202</u>
Funding source:	Fleet Service Internal Service Fund
Total award:	\$120,000.00
District (s):	All

The Fleet Service and Purchasing Departments recommend award as indicated to the lowest responsive offer meeting specifications, from responsible parties.

Vendor offers the City the option to extend the term of the contract at the same unit prices for two (2) additional years if the option is exercised within two (2) years from the date of the award.

This is a Requirements Type Contract with an initial term of Thirty-Six (36) months.

<u>Contact person: Jesus M. Juarez, Procurement Analyst at 541-4317.</u>

AGENDA FOR: MAY 11, 2004

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PROJECT FORM

DATE: April 29, 2004

PROJECT: Repair Service-/ BID NO: 2004-136 BUDGET NO:37370510-503 FUNDING SOURCE: Fleet S REPRESENTATIVE DISTR	3121-503125-4520 Service Internal Se	DEPARTMENT: Fleet Service 02
**********	********	*******************
RECOMMENDATION: 1)	ITEM(s): F	Villies Welding And Radiator Service Il Paso, Texas Part I, Group 1 (all), Group II (all), Group III (all), Group I all), Group V (all), & Group VI (all), Part II, Item #1 & 1A 40,000.00 (estimated annually)
The Fleet Service and Purcl offer meeting specifications		nts recommend award as indicated to the lowest responsive parties.
		e term of the contract at the same unit prices for two (2) in two (2) years from the date of the award.
This is a Requirements Type	Contract with an	initial term of Thirty Six (36) months.
BIDS SOLICITED- BIDS RECEIVED- "NO BID" RECEIVED	12 (11 local) 04 00	
CURRENT TAXED PAID- OUT-OF-TOWN-	XX	
******		RECOMMENDED AWARD: <u>\$120,000.00</u>
COUNCIL APPROVED	REJECTI	ED CITY CLERK
APPROVED:		COUNCIL MEETING DATE: May 11, 2004
(2.1		

Byron E. Johnson, C.P.M. Director of Purchasing

Memo

ALL RECOMMENDATIONS MUST BE E-MAILED BACK IN A WORD FORMAT ATTACHEMENT, PLEASE FILL IN INFORMATION AND E-MAIL BACK TO ME AS AN ATTACHEMENT.

The award recommendation cannot be presented to City Council until a requisition has been posted in PEOPLESOFT.

We have been reminded by the City Attorney's Office, that no one from the ordering Department, or from Purchasing should discuss the award recommendation with any party, including the potential contractor, except other City employees involved in the project, <u>until after the actual award recommendation has been placed on the published City Council Agenda</u>. All questions concerning the award should be referred to the Purchasing Department.

BID #2004-136 REPAIR SERVICE-AUTO RADIATOR & TANKS

Please provide the following information with your recommendation:

POSTED Requisition Number:

2004006791

Recommended bidder(s):

Willies Radiator

Recommended Item(s):

ΑII

Department ID:

37370510

Account No:

503121/503125

If applicable, Project Code:

NA

Funding Source:

45202

If applicable, Fiscal Year:

FY2004-FY2007

Estimated annual expenditure: /

\$40,000

District(s): 8

Authorizing Signature Jeffrey A Belles

Date 04/27/04

DEPARTMENT RECOMMENDATIONS

FROM: Jeff Belles

DEPARTMENT: Fleet Services

BID #2004- 136

BID TITLE- REPAIR SERVICE-AUTO RADIATOR & TANKS

BID ITEM(S) #: ALL

DESCRIPTION: Radiator Repairs and Service

VENDOR SELECTED: Willies Radiator BID AMOUNT: \$40,000

JUSTIFICATION FOR RECOMMENDATIONS:

Willies Radiator was the lowest bidder for both parts and service.

OLAPREB PHIS: 31

BID	ITEM: REPAIR SERVICE AUTO RADIA DATE: APRIL 7, 2004	IORS AND T	ANKS							BID # 200 DEPARTM	4-136 Ent: Fleet	SERVICES	
	PART I SERVICE		ORDER RADIA EL PASO, T		DO	WNUM WE EL PASO,	_	EMMETT R	ADIATOR S EL PASO, T	ERVICE, INC X	III	IES WELDIN DIATOR SER EL PASO, T	RVICE
ITEM NO.		CLEAN &			CLEAN &			CLEAN &		1	CLEAN &	EL FASO, I	^
NU.	DESCRIPTION GROUP I: RADIATORS	REPAIR	RE-TANK	RE-CORE	REPAIR	RE-TANK	RE-CORE	REPAIR	RE-TANK	RE-CORE	REPAIR	RE-TANK	RE-CORE
	GROUF I. RADIATORS		20 CONT. CO.				LIPP IN THE STATE	0.701794	10.71			A STATE OF THE STA	Programme A
1.	LT. DUTY RADIATORS SEDANS & LT. TRUCKS	\$30.00	ONE: \$42.50 BOTH: \$72.50	\$70.00	\$35.00	\$65.00	\$120.00	\$45.00	ONE: \$55.00 BOTH: \$85.00	\$85.00	\$28.50	\$52.50	\$108.00
2.	HEAVY DUTY RADIATORS SEDANS & LT. TRUCKS	\$30.00	ONE: \$42.50 BOTH: \$72.50	\$70.00	\$45.00	\$85.00	\$140.00	\$45.00	ONE: \$55.00 BOTH:	\$85.00	\$32.50	\$55.00	\$128.00
3.	LARGE TRUCK, SOLDER TYPE	\$40.00	ONE: \$90.00 BOTH: \$180.00	\$320.00	\$65.00	\$88.00	\$150.00	\$55.00	\$85.00 ONE: \$115.00 BOTH: \$225.00	\$185.00	\$58.50	\$80.00	\$148.50
4.	OFF ROAD EQUIPMENT BOLT-ON RADIATORS	\$90.00	ONE: \$400.00 BOTH: \$800.00	\$350.00	\$150.00	N/A	\$1,000.00	\$95.00 *	ONE: \$195.00 BOTH:	\$325.00	\$132.50	\$185.00	\$465.00
	ONLY LISTED BY EMMETT RADIATO	R SERVICE,	INC.	and of the same					\$350.00		Service of Carry and Carry	eside illegate tracel forces	Specification (174 appearing
5.	OFF ROAD EQUIPMENT BOLT-ON RADIATORS (I.E., EARTH MOVING EQUIPMENT) GROUP II: A/C CONDENSERS							\$185.00	ONE: \$450.00 BOTH: \$950.00	\$450.00	(tie + 2 v		
T	dicour II. A/C CONDENSERS	No. of the second	For the last control	Transfer and	Machine for the				. TRUCKS (I.E			To the spirit	
1.	A/C CONDENSERS, LIGHT DUTY VEHICLES	\$40.00			\$20.00	lanu je je		PETERBI \$55.00	LT, INTERNAT	IONAL)	\$24.50		
2.	A/C CONDENSERS, MEDIUM DUTY VEHICLES	\$40.00			\$24.00		P. C.	\$55.00		Congress of	\$24.50		
3.	A/C CONDENSERS, HEAVY DUTY VEHICLE & EQUIPMENT	\$70.00			\$38.00			\$85.00			\$45.00		
	OUP III: TRANSMISSION COOLERS							in the second		THE STREET CONTRACTOR			era erakar e Bandun erakar eraka
	TRANSMISSION COOLER, LIGHT DUTY VEHICLES	\$40.00			\$30.00			\$55.00		Personal Control of the Control of t	\$35.00		
2.	TRANSMISSION COOLER, MEDIUM DUTY VEHICLES	\$40.00			\$35.00	1111		\$55.00			\$45.00	Parameter and the second secon	er er
	TRANSMISSION COOLER, HEAVY DUTY VEHICLE & EQUIPMENT	\$70.00			\$48.00			\$85.00			\$55.00		2017 Sund

DATE: 4/12/04 2004-136 REPAIR SE

2004-136 REPAIR SERVICE AUTO RADIATORS AND TANKS - FI FET SERVICES DEPARTMENT

1	TEM: REPAIR SERVICE AUTO RADIA	TORS AND TA	NKS							BID # 2004	l-136		
BID	DATE: APRIL 7, 2004				1			-11		DEPARTME	NT: FLEET	SERVICES	
	BORDER RADIATOR EL PASO, TX		DOWNUM WELDING EL PASO,TX			EMMETT RADIATOR SERVICE, INC. EL PASO, TX			WILLIES WELDING AND RADIATOR SERVICE EL PASO, TX				
ITEM NO.	DESCRIPTION	CLEAN &			CLEAN &			CLEAN &			CLEAN &		
NO.	DESCRIPTION GROUP IV: FUEL TANKS	REPAIR	RE TANK	RE-CORE	REPAIR	RE-TANK	RE-CORE	REPAIR	RE-TANK	RE-CORE	REPAIR	RE-TANK	RE-CORE
1.	FUEL TANKS, LIGHT DUTY VEHICLES	\$40.00		100 miles	\$35.00			\$65.00	1 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2		\$28.50		
2.	FUEL TANKS, MEDIUM DUTY VEHICLES	\$40.00			\$40.00	and the second s		\$65.00			\$38.50		Hard the second of the second
3.	FUEL TANKS, HEAVY DUTY VEHICLE	\$125.00			\$48.00			\$135.00			\$48.50		
	GROUP V: HYDRAULIC TANKS		iliani ilianisi Maria				The Take	Linius III				A Part	
1.	HYDRAULIC TANKS, MEDIUM & HEAVY DUTY VEHICLES	\$40.00			\$35.00			NO BID			\$60.00		
2.	HYDRAULIC TANKS, HEAVY DUTY VEHICLE	\$40.00	and the second s	Mayer San	\$48.00			NO BID			\$60.00		
г	GROUP VI: WATER TANKS		Fig. 50					le milite					
1.	STAINLESS STEEL WATER TANKS	\$75.00	Ser Clifford		\$35.00			NO BID			\$60.00		
2.	GALVANIZED STEEL WATER TANKS	\$45.00			\$35.00			NO BID			\$55.00		
3.	STAINLESS STEEL FOAM TANKS	\$75.00			\$35.00			NO BID			\$60.00		

APPROVED BY: Jesus M. Jung

BID ITEM: REPAIR SERVICE AUTO RADIAT	TORS AND TANKS			
BID DATE: APRIL 7, 2004	TORO MED IMING		BID # 2004	
			DEPARTME	NT: FLEET SERVICES
	POPPER BADIATOR			WILLIES WELDING AND
	BORDER RADIATOR	DOWNUM WELDING	EMMETT RADIATOR SERVICE, INC.	RADIATOR SERVICE
	EL PASO, TX	EL PASO,TX	EL PASO, TX	EL PASO, TX
			TMENT FACTOR	
ITEM DESCRIPTION	NET OR % DISCOUNT	NET <u>OR</u> % DISCOUNT	NET OR % DISCOUNT	NET OR % DISCOUNT
ITEM DESCRIPTION	OR MARKUP	OR MARKUP	<u>OR</u> MARKUP	OR MARKUP
NEW PARTS	NET X	NET	NET X	NET
ITEM 1. RADIATORS	- 30% DISCOUNT	- 20% DISCOUNT X	- 20% DISCOUNT	- 35% DISCOUNT X
Discount/Mark-up proposed from the	+% MARKUP	+ % MARKUP	+ % MARKUP	+ % MARKUP
Price List (OR Catalog) [Manufacturer or Brand Name]	TRANSPRO	G.D.I.	TRANSPRO - JOBBER NET	TRANSPRO GDI
List Number	7038	CODE DO6	703A	
Dated	JULY 2003	APRIL 12, 2004	ii ii	703A
as supplemented, for any quantity as needed:		AI NIL 12, 2007	JULY 2003	JULY 2003
FROM PRICE LIST FOR MARKETING LEVEL:				
WHOLESALER				
DISTRIBUTOR				
JOBBER		X	X	,
DEALER				X
RETAILER				
OTHER	X SPECIAL NET			
	NET X	NITT		
ITEM 1A. RADIATORS	- 30% DISCOUNT X	NET	NET	NET
Discount/Mark-up proposed from the	+% MARKUP	- 20% DISCOUNT X	- 20% DISCOUNT X	- 35% DISCOUNT X
Price List (OR Catalog)		+% MARKUP	+% MARKUP	+ % MARKUP
[Manufacturer or Brand Name]	TRANSPRO	<u>G.D.l.</u>	TRANSPRO - JOBBER NET	TRANSPRO GDI
List Number	7038	CODT DO		
Dated	JULY 2003	CODE DO6	703A	304 VTFF
as supplemented, for any quantity as needed:	Juli 2003	4-12-04	JULY 2003	MARCH 2004
ROM PRICE LIST FOR MARKETING LEVEL:				
WHOLESALER		,		
DISTRIBUTOR				
JOBBER		X		
DEALER		_	X	X
RETAILER				
OTHER	X SPECIAL NET			
	A SPECIAL NET			

APPROVED BY: LESUS M. JUSIS

2004-136 REPAIR SERVICE AUTO RADIATORS AND TANKS - FLEET SERVICES DEPARTMENT

BID ITEM: REPAIR SERVICE AUTO RADIAT	ORS AND TANKS		BID # 2004-13	36
BID DATE: APRIL 7, 2004		1	DEPARTMENT	: FLEET SERVICES
	BORDER RADIATOR EL PASO, TX	DOWNUM WELDING EL PASO,TX	EMMETT RADIATOR SERVICE, INC. EL PASO, TX	WILLIES WELDING AND RADIATOR SERVICE
TEM MANUFACTURER'S PRICE LIST IDENT	IFICATION:			EL PASO, TX
1. MANUFACTURER	TRANSPRO	G.D.I.	TRANCPRO	
PRICE LIST FORM NUMBER	7038	CODE 06	TRANSPRO	TRANSPRO
&/OR DATE	JULY 2003	4-12-04	SHEET 703A JULY 2003	304VTFF
2. MANUFACTURER			TRANSPRO	3-1-04 TDANSED C
PRICE LIST FORM NUMBER			SHEET 304	TRANSPRO
&/OR DATE			MARCH 2004	703A
MANUFACTURER			TRANSPRO	7-1-03
PRICE LIST FORM NUMBER			SHEET 304	TRANSPRO
&/OR DATE			MARCH 2004	304
· MANUFACTURER				3-15-04
PRICE LIST FORM NUMBER			TRANSPRO	TRANSPRO
&/OR DATE			SHEET 304 VTFF MARCH 2004	304
· MANUFACTURER			TRANSPRO	3-1-04
PRICE LIST FORM NUMBER			SHEET 304 CTR	TRANSPRO
&/OR DATE			MARCH 2004	304 CTR
· MANUFACTURER			TRANSPRO	3-1-04
PRICE LIST FORM NUMBER			SHEET 304 CAC	TRANSPRO
&/OR DATE			MARCH 2004	1103-CAG
MANUFACTURER				11-03-03
PRICE LIST FORM NUMBER			TRANSPRO SHEET 1103-CAG	
&/OR DATE			NOV. 2003	
· MANUFACTURER			NOV. 2003	
PRICE LIST FORM NUMBER				
&/OR DATE				
MANUFACTURER				
PRICE LIST FORM NUMBER				
&/OR DATE				
· MANUFACTURER				
PRICE LIST FORM NUMBER				
&/OR DATE				

APPROVED BY: Jesus M. Jusie

BID ITEM: REPAIR SERVICE AUTO RADIATO	ORS AND TANKS		BID # 2004	4-136			
BID DATE: APRIL 7, 2004			DEPARTMENT: FLEET SERVICES				
	BORDER RADIATOR EL PASO, TX			WILLIES WELDING AND RADIATOR SERVICE EL PASO, TX			
THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS.							
BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:							
ONE ADDITIONAL YEAR AT THE SAME UNIT PRICES, IF THE OPTION IS EXERCISED WITHIN:							
TWO ADDITIONAL YEARS AT THE SAME UNIT PRICES, IF THE OPTION IS EXERCISED WITHIN:	X	X		X			
A. ONE YEAR FROM DATE OF AWARD OF THE CONTRACT. B. TWO YEARS FROM DATE OF AWARD OF THE CONTRACT. C. NO OPTION OFFERED.	YES X NO NO	YES NO NO NO	YES NO YES NO X	YES X NO NO			
PAYMENT TERMS:	NET - 30 DAYS	NET - 30 DAYS	- Commercial Commercia				
BIDDER'S PROMISED DELIVERY:		NET - 30 DATS	2% - 10 DAYS / NET - 30 DAYS	NET - 30 DAYS			
On or before hours for light duty items, or re-core hours after initial order.	24 HOURS 48 HOURS	24 HOURS 48 HOURS	24 HOURS 48 HOURS	6 HOURS 24 HOURS			
On or before hours for heavy duty items, or re-core hours after initial order.	48 HOURS 72 HOURS	48 HOURS 72 HOURS	48 HOURS 72 HOURS	24 HOURS 48 HOURS			
SIDS SOLICITED: 12	BIDS RECEIVED: 4		BIDS LOCAL: 11	NO BID: 0			

APPROVED BY: Jesus M. Juang

BIDDERS LIST - REPAIR SERVICE, AUTO RADIATORS AND TANKS 99

CHILO'S RADIATOR SHOP 5781 ALAMEDA AVE. EL PASO, TX 79905

DOWNUM RADIATOR SERVICE 6264 ALAMEDA AUE. EL PASO, TX 79905

DURAN'S COMPLETE AUTO REPAIR SHOP 7264 ALAMEDA AVE. EL PASO, TX 79915

EL PASO RADIATOR SHOP 1323 AIRWAY & LVD, EL PASO, TX 79925

EMMETT RADIATOR SERVICE 5730 CLEVELAND, AVE. EL PASO, TX 79925

GINO'S RADIATOR SERVICE 11175 PELLICANO Dr. EL PASO, TX 79935

KNIGHT'S RADIATOR SERVICE 8440 GATEWAY, NORTH EL PASO, TX 79904

OLIVAS MOTORS 110 N. HARRIS ST, EL PASO, TX 79907

WILLIE'S WELDING AND RADIATOR SERVICE 2212 MYRTLE AVE, EL PASO, TX 79901

BORDER RADIATUR 11 237 PELLICANO EL PASO, TX 79935

BID INFORMATION SERVICE (ALL BIDS ARE ADVERTISED)

BID NET PROCESSING CENTER PO BOX 5600 ALBANY, NY 12205

GREATER EL PASO CHAMBER OF COMMERCE ONE CIVIC CENTER PLAZA EL PASO, TX. 79901

EL PASO HISPANIC CHAMBER OF COMMERCE 2829 MONTANA AVE, B-100 EL PASO, TX 79903

EL PASO TIMES NEWSPAPER CLASSIFIED / LEGAL SECTION PO BOX 20 EL PASO, TX 79999

CONTRACT OPPORTUNITY CENTER 4791 N. MESA EL PASO, TX 79902

SAM'S CLUB 7970 NORTH MESA EL PASO ,TX 79932

SUBCONTRACTORS ASSOCIATION PO BOX 3612 EL PASO, TX 79923

COMMERCE BUSINESS WEEKLY 2626 NORTHEAST # 103 EL PASO, TX 79902

BLACK CHAMBER OF COMMERCE ONE CIVIC CENTER PLAZA EL PASO, TX 79901